Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
February 21, 2024

Library Board President, Murney Bell, called the meeting to order at the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, MI at 6:30 p.m.

PRESENT:

Murney Bell, Annette Goike, Megan Rock, Troy Cunningham, Stephen Bawks, Heather Morrison

ALSO PRESENT:

Eric Magness-Eubank, Library Director; Breck McCrory, Deputy Director; Hillary LaBonte, Accounting Administrator; David Joseph, Chesterfield Township Trustee Liaison; Amanda Standerfer, FastForward Libraries (virtual attendance); Joe Katich, Janice Young, John Spica

ABSENT:

None

Approval of Agenda:

Motion by Trustee Goike to approve the meeting agenda. Support by Trustee Morrison.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Approval of Consent Agenda:

The Consent Agenda contained minutes for the January 17, 2024 meeting, YTD Budget Report for January 2024, Treasurer's Report for December 2023, Expense Report for January 2024, Director's Report, and the Statistical Report for January 2024. Motion by Trustee Goike, with support by Trustee Morrison to approve the Consent Agenda.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Old Business:

Action Item 5A - "Strategic Planning Presentation" - Amanda Standerfer of FastForward Libraries presented the draft of the Library's strategic plan. Motion by Trustee Goike, with support by Trustee Cunningham to approve the strategic plan draft and move forward into the implementation phase.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Action Item 5B - "Sugarbush Elementary Project" - the Board discussed the final feasibility report from Quinn Evans, which included the engineering report. Motion by Trustee Morrison with support by Trustee Cunningham to decline the potential offer of repurposing Sugarbush Elementary for the Library.

ROLL CALL VOTE **APPROVED**

Murney Bell: Aye

Annette Goike: Aye

Megan Rock: Aye

Troy Cunningham: Aye

Heather Morrison: Aye

Stephen Bawks: Aye

MOTION CARRIED

Action Item 5C - "Investment Decisions" - Motion by Trustee Goike, with support by Trustee Bawks, to approve the investment of $500,000 of library funds with Flagstar Bank, and the reinvestment of $250,000 of library funds with JP Morgan Chase Bank.

ROLL CALL VOTE **APPROVED**

Murney Bell: Aye

Annette Goike: Aye

Megan Rock: Aye

Troy Cunningham: Aye

Heather Morrison: Abstained

Stephen Bawks: Aye

MOTION CARRIED

Action Item 5D - "Trustee Elections" - Director Magness-Eubank informed the Board about the upcoming November elections. **NO ACTION**

New Business:

Action Item 6A - "Marketing Position" - Motion by Trustee Rock, with support by Trustee Goike to approve the job description for a marketing position.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

Action Item 6B - "FY 2023 Audit Engagement" - Motion by Trustee Goike, with support by Trustee Morrison to accept the engagement letter from Buss and Company for the 2023 audit.

AYES: All **APPROVED**

NAYS: None

MOTION CARRIED

PUBLIC COMMENT **PUBLIC COMMENTS**

Public comments were made by David Joseph, Joe Katich, John Spica, and Janice Young.

Adjournment: ADJOURNMENT

Motion by Trustee Rock with support by Trustee Cunningham to adjourn at 7:19 PM.

AYES: All APPROVED

NAYS: None

MOTION CARRIED

Next Meeting Date:

March 20, 2024

Heather Morrison, Secretary